

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

**N.G. ACHARYA & D.K.MARATHE COLLEGE OF ARTS, SCIENCE & COMMERCE.**

1.2 Address Line 1

**N.G.Acharya Marg**

Address Line 2

**Chembur**

City/Town

**Mumbai**

State

**Maharashtra**

Pin Code

**400 071**

Institution e-mail address

**acharya\_marathecollege@yahoo.co.in**

Contact Nos.

**022-25218797  
022-25217344**

Name of the Head of the Institution:

**Dr. Vidyagauri V. Lele**

Tel. No. with STD Code:

**022-25210962**

Mobile:

**9322518750**

Name of the IQAC Co-ordinator:

**Prof. Amita Lal**

Mobile:

**9819993827**

IQAC e-mail address:

**amita\_lal2000@yahoo.com**

1.3 NAAC Track ID (For ex. MHCOGN 18879)

**MHCOGN10297**

1.4 Website address:

**www.acharyamarathecollege.in**

Web-link of the AQAR:

[http://www.acharyamarathecollege.in/userfiles/file/IQAC/AQAR\\_2014-15.pdf](http://www.acharyamarathecollege.in/userfiles/file/IQAC/AQAR_2014-15.pdf)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B+</b>	<b>70.75</b>	<b>2003</b>	<b>2002-2003 to 2007-2008</b>
2	2 <sup>nd</sup> Cycle	<b>B</b>	<b>2.99</b>	<b>2010</b>	<b>28<sup>th</sup> March 2010 to 27<sup>th</sup> March2015</b>
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

**02/01/2001**

1.7 AQAR for the year (for example 2010-11)

**2015-2016**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2009-2010 AQAR submitted to NAAC (11/11/2010)
- ii. AQAR 2010-2011 AQAR submitted to NAAC (13/02/2012)
- iii. AQAR 2011-2012 AQAR submitted to NAAC online (DD/07/2012)
- iv. AQAR 2012-2013 AQAR submitted to NAAC (21/08/2013)
- v. AQAR 2013-2014 AQAR submitted to NAAC (20/09/2014)
- vi. AQAR 2014-2015 AQAR submitted to NAAC (28/10/2015)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No   
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women   
Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B   
Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1. B.M.S.    2. B.M.M    3. B.Com(A&F)    4. B.Com(B&I)  
 5. B.Com(FM)    6. B.Sc.(IT)    7. B.Sc. (Comp.Sci)  
 8. M.Com    9. M.Sc. Chemistry    10. Ph.D (Chemistry)  
 11. M.Sc. (IT)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Mumbai

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

**Not Applicable**

Autonomy by State/Central Govt. / University	<input type="text" value="ATDC- Collaboration – Government of India"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text" value="NUSSD"/>
UGC-COP Programmes	<input type="text"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="Fourteen"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="Four"/>
2.3 No. of students	<input type="text" value="Two"/>
2.4 No. of Management representatives	<input type="text" value="Two"/>
2.5 No. of Alumni	<input type="text" value="Two"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="Two"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="Two"/>
2.9 Total No. of members	<input type="text" value="Twenty Eight"/>
2.10 No. of IQAC meetings held	<b>Two</b>

2.11 No. of meetings with various stakeholders: IQAC No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- The academic calendar for the year 2015-2016 was prepared by the IQAC.
- Teaching plan was prepared by the faculty members and collected through head of each department for the academic year. Academic diaries were maintained by each faculty and checked by the respective head of departments and Vice Principals.
- Various associations were asked to submit their annual plan of activities.
- The system of attendance recording for students had been changed from normal P & A to signature of students.
- Common inauguration of all associations and committees was held on 18<sup>th</sup> July 2015. Famous Actress Ms. Amruta Subhash was the Chief Guest.
- The Dept. of English organised a workshop on "Accessing American Library Resources" on 22<sup>nd</sup> July 2015.
- Internal Academic Audit was conducted by IQAC members from 22<sup>nd</sup> June to 3<sup>rd</sup> July 2015. External Academic Audit was conducted on 15<sup>th</sup> December 2015 by Dr. Parvathi Venkatesh Principal MCC College & Dr. B.B. Sharma Principal Vaze Kelkar College.
- Syllabus completion details of TY classes were displayed on Notice Boards.
- UGC sponsored Remedial classes were held for all subjects.
- TISS students visited the college for counselling activities.
- UGC sponsored coaching for entry into services was organised.
- All the certificate courses have been conducted.

- International Seminar was conducted by the Department of English in collaboration with Centre for Humanities and Cultural Studies Kalyan. The theme of the Conference was “New Trends in Humanities and Social Science”.
- Parent Teachers interaction have been conducted and records have been maintained.
- The list of attendance of students have been displayed on notice boards and absentees were asked to bring parents.
- For the development of sports, Professional Coach has been appointed for training the students in football.
- WDC of the college conducted an orientation on “Gender Audit” for the teaching and non-teaching staff of the college.
- ‘Acharya Vyakhyan Mala’ a two day lecture series in Marathi was held on 8<sup>th</sup> and 9<sup>th</sup> Janaury 2016. Dr Bal Phondke & Prof. Mohan Apte retired Professor of Physics an eminent writer in the field of Science were invited to speak on “Past & Future of Science & Technology in India’.
- MOU has been signed with School of Media & Cultural Studies of TISS so as to enable our students to learn through Audio Visual technology.
- Our annual cultural festival ‘Tarunotsav’ was based on the theme ‘Maharahstrian Culture’.

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p>1. As per the plan of action designed by the college and other Associations and Departments following activities were planned and executed.</p>	<p>1. Applied for third cycle of NAAC re-accreditation and the Letter of Intent.            2. RAR was prepared and sent to NAAC on 30<sup>th</sup> November 2015.            3. Internal Audit has been conducted.            4. On 4<sup>th</sup> December 2015 an MOU was signed between Tata Institute of Social Sciences, Dept. of Mass Media &amp; Dept. of English to exchange documentaries and research with each other.            5. Orientation lecture on how to conduct Gender Audit was organised on 9<sup>th</sup> December 2015.            6. An external Academic Audit by Dr. Parvati Venkatesh, Principal Mulund College of Commerce and Dr. B.B. Sharma, Principal Vaze College was conducted on 15<sup>th</sup> December 2015.            7. “Tarunotsav” annual event of the college was conducted from 16<sup>th</sup> December 2015 to 23<sup>rd</sup> December 2015.            Activities conducted were :            ➤ Physics Fair by the Dept. of Physics.</p>

	<ul style="list-style-type: none"> <li>➤ 'Chem-fun; was conducted by Dept. of Chemistry.</li> <li>➤ Tech Age was conducted by IT and CS Dept.</li> <li>➤ Dept. of BMM conducted PIXEL</li> <li>➤ BMS, B.Com (A&amp;F), B.Com (B&amp;I), B.Com (FM) conducted 'Phoenix'.</li> <li>➤ Placement Cell conducted Entrepreneurship and Career Fair.</li> </ul> <p>8. Two day sports events were conducted.</p> <p>9. The Placement Cell organised workshop on Resume Writing and Mock Interview for all TY classes.</p> <p>10. Dept. of Foundation Course and Women Development Cell conducted a programme on Women Empowerment where students performed a skit on women's issues.</p> <p>11. Women Development Cell and Department of Foundation Course had sent students to participate in Inter-collegiate Skit Competition in Sathe College on 'Anti Dowry'.</p> <p>12. 'Acharya Vyakhyanmal' two days lecture series was held on the theme 'Science in India past and future' on 9<sup>th</sup> and 10<sup>th</sup> January, 2016.</p> <p>13. Workshop on Yoga was conducted by WDC &amp; Health Centre which was especially for girls health problem</p> <p>14. International Yoga Day was also celebrated in our college.</p> <p>15. World Suicide Prevention day was celebrated by the Dept. of Psychology.</p>
<p>2. An inter-disciplinary two days International Seminar was planned by the Department of English.</p>	<p>Inter-disciplinary International Conference on "New Trends in Humanities, Gender &amp; Cultural Studies" was held on 9<sup>th</sup> and 10<sup>th</sup> October 2015.</p>
<p>3. For the Research Promotion among the faculty Minor and Major Research Projects have been encouraged.</p>	<ul style="list-style-type: none"> <li>➤ Two professors from the Dept. of Mathematics and Sociology Prof. Manik Tembe and Dr. Sujata Warriar respectively received grant for Minor Research Project from UGC. Faculty members Dr. Vidyagauri Lele, Dr. Sunil Kadam and Dr. Jagannath Khemnar also received grant for Minor Research Project from University of Mumbai.</li> </ul>

<p>4. The IQAC initiated various activities for sensitising the students regarding gender issues, climate change, environment education, human rights, ICT etc.</p>	<p>The following activities were conducted:</p> <ul style="list-style-type: none"> <li>➤ Botany and Zoology department organised a programme on 'Food eating habits in teenagers'. The Body Mass Index of students was checked and a lecture was organised by Dr. Jyoti Kulkarni Gynaecologist to sensitize the students about good food habits.</li> <li>➤ Science association organised a lecture on 'Small wonders of nature' by Mr. Yuvraj Gurjar an eminent micro photographer.</li> <li>➤ Mrs. Rashmi Joshi from Stree Mukti Sangathana gave a lecture on Resource Management creating awareness about <ul style="list-style-type: none"> <li>➤ Waste management</li> <li>➤ Save electricity</li> <li>➤ Reuse of housewaste as compost for plants.</li> <li>➤ Preserving environment for years to come.</li> </ul> </li> </ul> <p>This was on 4<sup>th</sup> February 2016.</p> <ul style="list-style-type: none"> <li>➤ Dept. of Geography took students for a visit to 'Rock and mineral exhibition' on 17<sup>th</sup> December, 2015.</li> <li>➤ 15<sup>th</sup> January 2016 a poster competition on the topic <ul style="list-style-type: none"> <li>➤ Industrial Pollution</li> <li>➤ Disaster</li> <li>➤ Depletion of Mangroves in Mumbai was organised by Dept. of Geography.</li> </ul> </li> <li>➤ A documentary show on earth called "Prithavi" was screened on 25<sup>th</sup> January 2016.</li> <li>➤ A field visit to 'Deonar dumping ground' was organised on 24<sup>th</sup> April 2016.</li> <li>➤ Dept. of Sociology sent students for a lecture on "Know Your Rights" organised by Raheja College in collaboration with 'Majlis' a public trust and NGO.</li> <li>➤ Dept. of Sociology organised a visit to 'NASEOH' an NGO for differently abled on 11<sup>th</sup> December, 2015.</li> <li>➤ The Social Science Association organised a session on 'Self Defence' on 28<sup>th</sup> January 2016 by Dr. Sandhya Khedekar.</li> </ul>
---	---



	<ul style="list-style-type: none"> <li>➤ A movie 'Mathrubhumi' was screened on 16<sup>th</sup> September 2015.</li> <li>➤ Students participated in a inter-collegiate skit competition in which they presented a skit on 'Anti Dowry'.</li> <li>➤ As part of women empowerment through skill development WDC has collaborated with Apparel training &amp; Designing Center 'ATDC' a Government of India undertaking under the Ministry of Textiles started training programme for fashion designing. About 15 girl students attended this programme out of which 50% belonged to SC and were given a stipend of Rs.4500/-.</li> <li>➤ Dr. Rekha Mahadeshwar Chairperson of Women Development Cell University of Mumbai was invited to guide faculty on 'Gender Audit'.</li> <li>➤ A programme on 'Yoga for Women' was conducted on 6<sup>th</sup> February, 2016.</li> <li>➤ Psychology department has initiated E-book library through which students can download and read.</li> <li>➤ Dept. of Foundation Course and Women Development Cell of our college conducted a programme on 'Expression 2015' wherein the students were to participate in skit and poster competitions.</li> </ul>
--	---

\* Please see Academic Calendar of the year as Annexure-I.

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

The following initiatives were taken by the Management on the recommendation of the IQAC.

1. M.Sc. IT was started.
2. Even though the UGC funding for Minor Research Project of Dr. Sujata Warriar has not been received the Management provided equipment (laptop) worth Rs.40,000/-.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	<b>01</b>	--	<b>01</b>	--
PG	<b>03</b>	--	<b>03</b>	--
UG	<b>10</b>	--	<b>07</b>	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	<b>07</b>
Others	--	--	--	--
<b>Total</b>	<b>14</b>	--	<b>11</b>	<b>07</b>
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	13
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please see Annexure -II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**There is regular updating of syllabus by the University of Mumbai to whom we are affiliated.**

- **The SYBMS was divided into Marketing, Finance & HR groups. The student had to choose any one option. Internship for the SYBMS was also introduced to be done after the fourth semester for 100 hours or 25 days in their area of specialization.**
- **SYBSc Mathematics syllabus changed during 2015-2016.**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- 1. We got permission to start one more division of B.Sc. Computer Science.**
- 2. M.Sc. IT was a new course started in this academic year.**

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>44</b>	<b>30</b>	<b>12</b>	<b>Nil</b>	<b>01</b>

2.2 No. of permanent faculty with Ph.D.

**06**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
<b>21</b>	<b>10</b>	<b>12</b>	--	--	--	--	--	<b>34</b>	<b>10</b>

2.4 No. of Guest and Visiting faculty and Temporary faculty

**Visiting  
03**

--

**Temporary 24**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	<b>12</b>	<b>03</b>	--
Presented papers	<b>10</b>	<b>02</b>	--
Resource Persons	<b>01</b>	--	<b>02</b>

## 2.6 Innovative processes adopted by the institution in teaching and Learning:

1. Dept. of Foundation Course:
  - a. A simple book which is very precise has been written by faculty member for Foundation Course- I. The book has both the semester topics, the chapters are beginning with quotations which make the students to think and grasp the topics.
  - b. Faculty members make use of "Role Play" in the class room.
  - c. Newspapers articles on various topics from syllabus are read in the class rooms.
  - d. The student are taken for visits.
  - e. The text book of Foundation Course written by faculty are given to students with 20% discount.
  - f. Regular group discussions are held in the class rooms.
  - g. Relaxation techniques are taught to the students in addition to their class room lectures.
2. Dept. of Mathematics :

The Dept. of Mathematics uses mathematical models, mathematical softwares for B.Sc. students, they also have poster exhibitions, guest lectures.
3. Dept. of Commerce and Law use power point presentations.
4. Dept. of Geography : Field visit, documentaries and PPT.
5. Dept. of Economics :
  - a. Guest lectures by eminent people from industry and finance were organized.
  - b. Various activities like Debates, Elocution, Essays, Poster making, Cartoon making, Quiz Global leaders meet, Budding Economists, Ad-masters etc. were organised to enhance self learning among students.
6. Dept. of Physics – Conducted Physics Fair in which guest lectures were held, students prepared models and posters.
7. Dept. of Computer Science & Information Technology – Tech Age in which competitions like i) Query Masters ii) WAP iii) Code cracker iv) Graphic designing and v) IT champs were conducted. 20 colleges participated in it.
8. Language Depts.
  - Hindi Diwas – Plays were performed
  - Marathi Vangmay Mandal– कविता वाचन, Guest lectures, Story writing etc. and आचार्य व्याख्यानमाला
  - English – 1. Elocution
  2. Visit to American Library
9. Dept. of Psychology conducted workshops on – Effective study habits 'Better mental health', 'Public speaking', 'Career Counselling', 'Self esteem', 'Suicide prevention', 'Self advocacy'.
10. Dept. of Chemistry –
  - a. Arranging industrial visit.
  - b. Identifying academically advanced and weak students from classes and accordingly providing extra guidance to them.
  - c. Display of schedule for practicals to help students to come prepared.
  - d. Weekly test for T.Y. students after giving question bank based on University question paper.
  - e. Regular meetings with parents of students who remain absent or come late.
11. Dept. of Accountancy-
  - a. Special lectures for advanced learner.
  - b. Practical knowledge through visits to Credit Society (N.G.Acharya & D.K.Marathe College Employee Co-op. Credit Society & Bank of Maharashtra).
12. B.M.M. –
  - a. Digital Media Lab and Mac were provided to students.
  - b. Guest lectures
  - c. Guidance on use of Apple operating system
  - d. Editing lectures through I Movie software
  - e. Seminar on advertising.
13. B.Com(A&F), BMS, B.Com(B&I), B.Com(FM) –
  - a. Using projectors & PPT presentation
  - b. Industrial visit
  - c. Visit to stock exchange
  - d. Workshop on resume writing
  - e. Mock interviews
  - f. Visit to B-School.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Multiple choice questions and objective questions are compulsory in both internal and external examinations.
- Double evaluation in the form of moderation is done by external examiner in each subject and paper for 10% of papers on random basis.
- Photocopy of answer books is made available to students on application.
- External examiners are invited for revaluation of answer books.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

09

2.10 Average percentage of attendance of students

60%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division					
		Distinction	I	II	III	IV	Pass %
<b>B.A.</b>							
<b>First year Sem I</b>	<b>131</b>	<b>2</b>	<b>3</b>	<b>20</b>	<b>20</b>	<b>-</b>	<b>34.35</b>
<b>First year Sem II</b>	<b>131</b>	<b>1</b>	<b>2</b>	<b>22</b>	<b>21</b>	<b>-</b>	<b>35.11</b>
<b>Second year Sem III</b>	<b>81</b>	<b>-</b>	<b>4</b>	<b>13</b>	<b>14</b>	<b>-</b>	<b>38.27</b>
<b>Second year Sem IV</b>	<b>80</b>	<b>1</b>	<b>4</b>	<b>20</b>	<b>18</b>	<b>-</b>	<b>53.75</b>
<b>Third year Sem V</b>	<b>90</b>	<b>-</b>	<b>4</b>	<b>23</b>	<b>2</b>	<b>-</b>	<b>32.22</b>
<b>Third year Sem VI</b>	<b>90</b>	<b>-</b>	<b>5</b>	<b>21</b>	<b>21</b>	<b>-</b>	<b>42.22</b>
<b>B.Sc.</b>							
<b>First year Sem I</b>	<b>114</b>	<b>1</b>	<b>09</b>	<b>14</b>	<b>03</b>	<b>-</b>	<b>23.68</b>
<b>First year Sem II</b>	<b>114</b>	<b>4</b>	<b>18</b>	<b>20</b>	<b>4</b>	<b>-</b>	<b>40.35</b>
<b>Second year Sem III</b>	<b>82</b>	<b>11</b>	<b>26</b>	<b>27</b>	<b>1</b>	<b>-</b>	<b>79.27</b>
<b>Second year Sem IV</b>	<b>82</b>	<b>5</b>	<b>22</b>	<b>26</b>	<b>5</b>	<b>-</b>	<b>70.73</b>
<b>Third year Sem V</b>	<b>79</b>	<b>6</b>	<b>20</b>	<b>12</b>	<b>-</b>	<b>-</b>	<b>48.10</b>
<b>Third year Sem VI</b>	<b>79</b>	<b>5</b>	<b>17</b>	<b>18</b>	<b>7</b>	<b>-</b>	<b>59.49</b>

Title of the Programme	Total no. of students appeared	Division					
		Distinction	I	II	III	IV	Pass %
<b>B.Com</b>							
First year Sem I	925	1	5	61	55	-	13.19
First year Sem II	891	--	18	70	110	-	22.22
Second year Sem III	573	1	10	58	126	-	34.03
Second year Sem IV	569	2	27	102	144	-	48.33
Third year Sem V	577	3	72	98	178		60.83
Third year Sem VI	576	-	8	175	157	-	59.02
<b>B.Sc. (CS)</b>							
First year Sem I	90	-	1	9	2	1	14.44
First year Sem II	83	-	5	16	4	-	30.12
Second year Sem III	45	-	2	3	5	-	22.22
Second year Sem IV	45	-	2	9	3	1	33.33
Third year Sem V	36	-	4	5	7	20	44.44
Third year Sem VI	35	-	3	13	6	-	63
<b>B.Sc. (IT)</b>							
First year Sem I	70	4	5	7	1	-	24.29
First year Sem II	69	5	10	21	1	2	56.52
Second year Sem III	57	6	14	17	3	-	70.18
Second year Sem IV	57	3	17	10	4	-	59.65
Third year Sem V	46	3	17	10	1	15	67.39
Third year Sem VI	46	8	18	6	-	-	69.5
<b>B.Com (A&amp;F)</b>							
First year Sem I	129	10	47	54	6	1	91.47
First year Sem II	144	5	41	56	1	-	71.53
Second year Sem III	129	10	47	54	6	1	91.47
Second year Sem IV	128	6	47	67	2	-	95.31
Third year Sem V	60	-	30	17	1	-	80
Third year Sem VI	61	-	27	25	1	-	86
<b>B.Com (B&amp;I)</b>							
First year Sem I	71	-	3	29	14	-	64.79
First year Sem II	70	-	3	17	17	3	57.14
Second year Sem III	67	-	3	35	2	-	59.7
Second year Sem IV	67	-	13	37	5	1	83.58
Third year Sem V	57	-	1	27	-	-	70
Third year Sem VI	56	-	4	29	7	-	71

Title of the Programme	Total no. of students appeared	Division					
		Distinction	I	II	III	IV	Pass %
<b>B.M.S.</b>							
First year Sem I	72	-	7	20	9	-	50
First year Sem II	72	-	10	24	13	-	65.28
Second year Sem III	60	-	6	30	10	1	78.33
Second year Sem IV	61	-	7	30	5	-	68.85
Third year Sem V	57	1	6	15	7	1	50
Third year Sem VI	57	-	10	21	1	1	57
<b>B.Com (FM)</b>							
First year Sem I	66	-	7	19	3	-	43.94
First year Sem II	62	-	10	33	12	1	90.32
Second year Sem III	38	-	5	9	4	-	47.37
Second year Sem IV	38	2	6	12	-	-	52.63
Third year Sem V	32	-	4	16	1	-	65.63
Third year Sem VI	33	-	2	23	4	4	87
<b>B.M.M</b>							
First year Sem I	70	1	5	14	2	-	31.43
First year Sem II	61	-	4	16	5	1	42.62
Second year Sem III	57	1	6	17	9	2	61.4
Second year Sem IV	54	-	8	28	8	-	81.48
Third year Sem V (Advertising)	23	-	2	13	-	-	65.22
Third year Sem VI (Advertising)	22	-	-	-	14	-	64.63
Third year Sem V (Journalism)	16	-	1	10	1	-	75
Third year Sem VI (Journalism)	19	1	6	8	-	-	78.95
<b>M.Sc.</b>							
First year Sem I	12	-	-	2	-	-	16.66
First year Sem II	12	-	-	6	-	-	50
Second year Sem III	10	-	-	3	-	-	30
Second year Sem IV	10	-	-	4	-	-	40

Title of the Programme	Total no. of students appeared	Division					
		Distinction	I	II	III	IV	Pass %
<b>M.Com</b>							
<b>First year Sem I</b>	<b>88</b>	-	<b>13</b>	<b>19</b>	<b>13</b>	<b>5</b>	<b>56.81</b>
<b>First year Sem II</b>	<b>88</b>	<b>1</b>	<b>1</b>	<b>23</b>	<b>21</b>	<b>3</b>	<b>55.68</b>
<b>Second year Sem III</b>	<b>62</b>	-	<b>8</b>	<b>32</b>	<b>7</b>	<b>6</b>	<b>85.48</b>
<b>Second year Sem IV</b>	<b>Results Awaited</b>						
<b>M.Sc. (I.T.)</b>							
<b>First year Sem I</b>	<b>3</b>	-	<b>1</b>	-	<b>2</b>	-	<b>100</b>
<b>First year Sem II</b>	<b>3</b>	-	-	-	<b>1</b>	-	<b>33.33</b>
<b>Second year Sem III</b>	-	-	-	-	-	-	
<b>Second year Sem IV</b>	-	-	-	-	-	-	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Time tables are prepared class wise and faculty wise.
2. Teaching plan for each class is prepared subject wise.
3. Academic diaries are maintained by each faculty and checked by heads of departments and Vice Principals.
4. Lecture wise attendance of teachers is recorded by taking their signature.
5. Feedback from students is collected semester wise.
6. Analysing the results of various courses.
7. Remedial lectures are taken for weak students.
8. Teachers are encouraged to update and upgrade themselves by attending Seminars, Workshops, Presenting papers, Refresher Courses and Orientation Programmes.
9. As per UGC requirements CAS and API forms are filled by faculty annually.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>03</b>
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	<b>04</b>
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others – <b>Short term courses</b>	<b>02</b>



## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	50	04	01	--
Technical Staff	25	--	--	--
PNG Unit Administrative Staff	16	--	--	02
Technical Staff	06	--	--	01

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p><b>1. As per the plan of action designed by the college and other Associations and Departments following activities were planned and executed.</b></p>	<p><b>1. Applied for third cycle of NAAC re-accreditation and the Letter of Intent.</b>  <b>2. SSR was prepared and sent to NAAC on 30<sup>th</sup> November 2015.</b>  <b>3. Internal Audit has been conducted.</b>  <b>4. On 4<sup>th</sup> December 2015 an MOU was signed between Tata Institute of Social Sciences, Dept. of Mass Media &amp; Dept. of English to exchange documentaries and research with each other.</b>  <b>5. Orientation lecture on how to conduct Gender Audit was organised on 9<sup>th</sup> December 2015.</b>  <b>6. An external Academic Audit by Dr. Parvati Venkatesh, Principal Mulund College of Commerce and Dr. B.B. Sharma, Principal Vaze College was conducted on 15<sup>th</sup> December 2015.</b>  <b>7. "Tarunotsav" annual event of the college was conducted from 16<sup>th</sup> December 2015 to 23<sup>rd</sup> December 2015.</b>  <b>Activities conducted were :</b></p> <ul style="list-style-type: none"> <li>➤ Physics Fair by the Dept. of Physics.</li> <li>➤ 'Chem-fun; was conducted by Dept. of Chemistry.</li> <li>➤ Tech Age was conducted by IT and CS Dept.</li> <li>➤ Dept. of BMM conducted PIXEL</li> <li>➤ BMS, B.Com (A&amp;F), B.Com (B&amp;I), B.Com (FM) conducted 'Phoenix'.</li> <li>➤ Placement Cell conducted Entrepreneurship and Career Fair.</li> </ul>

	<p>8. Two day sports events was conducted.</p> <p>9. The Placement Cell organised workshop on Resume Writing and Mock Interview for all TY classes.</p> <p>10. Dept. of Foundation Course and Women Development Cell conducted a programme on Women Empowerment where students performed a skit on women's issues.</p> <p>11. Women Development Cell and Department of Foundation Course had sent students to participate in Inter-collegiate Skit Competition in Sathe College on 'Anti Dowry'.</p> <p>12. 'Acharya Vyakhyanmal' two days lecture series was held on the theme 'Science in India past and future' on 9<sup>th</sup> and 10<sup>th</sup> January, 2016.</p> <p>13. Workshop on Yoga was conducted by WDC &amp; Health Centre which was especially for girls health problem</p> <p>14. International Yoga Day was also celebrated in our college.</p> <p>15. World Suicide Prevention day was celebrated by the Dept. of Psychology.</p>
<p>2. An inter-disciplinary two days International Seminar was planned by the Department of English.</p>	<p>Inter-disciplinary International Conference on "New Trends in Humanities, Gender &amp; Cultural Studies" was held on 9<sup>th</sup> and 10<sup>th</sup> October 2015.</p>
<p>3. For the Research Promotion among the faculty Minor and Major Research Projects have been encouraged.</p>	<p>➤ Two professors from the Dept. of Mathematics and Sociology Prof. Manik Tembe and Dr. Sujata Warriar respectively received grant for Minor Research Project from UGC. Faculty members Dr. Vidyagauri Lele, Dr. Sunil Kadam and Dr. Jagannath Khemnar also received grant for Minor Research Project from University of Mumbai.</p>

<p>4. The IQAC initiated various activities for sensitising the students regarding gender issues, climate change, environment education, human rights, ICT etc.</p>	<p>The following activities were conducted:</p> <ul style="list-style-type: none"> <li>➤ Botany and Zoology department organised a programme on 'Food eating habits in teen agers'. The Body Mass Index of students was checked and a lecture was organised by Dr. Jyoti Kulkarni Gynaecologist to sensitize the students about good food habits.</li> <li>➤ Science association organised a lecture on 'Small wonders of nature' by Mr. Yuvraj Gurjar an eminent micro photography</li> <li>➤ Mrs. Rashmi Joshi from Stree Mukti Sangathana gave a lecture on Resource Management creating awareness about <ul style="list-style-type: none"> <li>➤ Waste management</li> <li>➤ Save electricity</li> <li>➤ Reuse of housewaste as compost for plants.</li> <li>➤ Preserving nature environment for years to come.</li> </ul> </li> </ul> <p>This was on 4<sup>th</sup> February 2016.</p> <ul style="list-style-type: none"> <li>➤ Dept. of Geography took students for a visit to 'Rock and mineral exhibition' on 17<sup>th</sup> December, 2015.</li> <li>➤ 15<sup>th</sup> January 2016 a poster competition on the topic <ul style="list-style-type: none"> <li>➤ Industrial Pollution</li> <li>➤ Disaster</li> <li>➤ Depletion of Mangroves in Mumbai was organised by Dept. of Geography.</li> </ul> </li> <li>➤ A documentary show on earth called "Prithavi" was screened on 25<sup>th</sup> January 2016.</li> <li>➤ A field visit to 'Deonar dumping ground' was organised on 24<sup>th</sup> April 2016.</li> <li>➤ Dept. of Sociology sent students for a lecture on "Know Your Rights" organised by Raheja College in collaboration with 'Majlis' a public trust and NGO.</li> <li>➤ Dept. of Sociology organised a visit to 'NASEOH' an NGO for differently abled on 11<sup>th</sup> December, 2015.</li> <li>➤ The Social Science Association organised a session on 'Self Defence' on 28<sup>th</sup> January 2016 by Dr. Sandhya Khedekar.</li> </ul>
---	---

	<ul style="list-style-type: none"> <li>➤ A movie 'Mathrubhumi' was screened on 16<sup>th</sup> September 2015.</li> <li>➤ Students participated in a inter-collegiate skit competition in which they presented a skit on 'Anti Dowry'.</li> <li>➤ As part of women empowerment through skill development WDC has collaborated with Apparel training &amp; Designing Center 'ATDC' on Government of India undertaking under the Ministry of Textiles started training programme for fashion designing. About 15 girl students attended this programme out of which 50% belonged to SC and were getting a stipend of Rs.4500/-.</li> <li>➤ Dr. Rekha Mahadeshwar Chairperson of Women Development Cell University of Mumbai was invited to guide faculty on 'Gender Audit'.</li> <li>➤ A programme on 'Yoga for Women' was conducted on 6<sup>th</sup> February, 2016.</li> <li>➤ A sanitary pad vending machine has been installed in the ladies common room. This was donated by the Lioness Club.</li> <li>➤ Psychology department has initiated E-book library through which students can download and read.</li> <li>➤ Dept. of Foundation Course and Women Development Cell of our college conducted a programme on 'Expression 2015' wherein the students were to participate in skit and poster competitions.</li> </ul>
--	--

\* Please see Academic Calendar of the year as Annexure-I.

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- A Research Committee has been formulated to encourage faculty members to participate in various faculty development programmes / research projects / seminars / workshops etc.
- The Research Committee also helps in providing relevant information and formats required for applying for research projects.
- The faculty members are encouraged to present their research papers and experiences in the 'Staff Academy' programmes organised in the college.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>NIL</b>			
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>03</b>	<b>02</b>	<b>05</b>	<b>03</b>
Outlay in Rs. Lakhs	--	--	<b>2,69,000/-</b>	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	<b>07</b>	<b>02</b>	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	<b>03</b>	<b>09</b>	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	<b>02</b>	<b>UGC</b>	<b>1,90,000/-</b>	<b>80,000/-</b>
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	<b>01</b>	<b>University of Mumbai</b>	<b>79,000/-</b>	<b>79,000/-</b>
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	<b>2,69,000/-</b>	<b>1,59,000/-</b>

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **Not Applicable**

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	<input type="text" value="11"/>	University	College
Number	<b>01</b>		--	--	<b>07</b>
Sponsoring agencies	<b>Centre for Humanities &amp; Cultural Studies</b>				

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of College

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
	--	02	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="01"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="06"/>		
NCC	<input type="text" value="08"/>	NSS	<input type="text" value="10"/>	Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The **N.S.S. Unit** has conducted the following extension activities in the adopted areas ( Ghatla Village, Mukti Nagar, Atthra Zhopddi, Chembur Rly. Station and Shatabadi Municipal Hospital )

1. Swatch Bharat Abhiyan- Garbage Management
2. Street plays and songs on farmers' suicide, save girl child and women empowerment
3. Save fuel, electricity, water campaign
4. Dengue and Malaria prevention awareness campaign
5. HIV/ AIDS awareness programme
6. Anti drug, alcohol awareness programme
7. 'Mera vote mera hak' for encouraging people to vote.
8. Tree plantation
9. Conducted special camps in Wakadi villages ( Arranged for Science exhibitions, short films, distribution of old cloths etc.).
10. The N.S.S. unit also visited areas / villages ( Yarmal Wadi, Khair Wadi, Kondale& Khanav ) and presented songs and street plays with social and environmental themes like dowry, superstitions, malnutrition, health and hygiene etc.

**N.C.C unit** has conducted the following extension activities.

1. Swatch Bharat Abhiyan (21<sup>st</sup> June 2015) and
2. International Yoga Day for Yoga awareness and its benefits
3. 'Anti Drink and Drive Campaign
4. Road safety awareness and crowd control during Ganapati Visarjan
5. Rally on AIDS awareness
6. 'Hutatama Din' 3<sup>rd</sup> December 2015.
7. Cycling with social theme
8. 'Shahid Din' celebration
9. Blood Donation Camp was jointly conducted by NSS & NCC unit of our college.

**Institutional Social Responsibility**

1. Student volunteers distributed gifts to the inmates of NASEOH, a national level NGO for the physically and mentally challenged. The amount used for this was collected by the volunteers from the students.



2. Department of Chemistry, Physics, Zoology and Botany organised 'Fascinating World of Science' a co-curricular activity for 150 students from 3 schools in Chembur. The Department of Chemistry gave an opportunity to the students to visit the laboratories and witness interesting experiments. The Department of Physics organised exhibitions and demonstrated experiments for the students.
3. The Department of Mathematics organised a workshop in Marathi Vidyan Parishad for high school Mathematics teachers, 57 teachers got benefitted from the workshop.
4. Under the initiative and guidance of Dr. Sujata Warriar, 15 students actively took part in conducting a health check up programme for the school students of Kumud Vidya Mandir.
5. The College Women Development Cell conducted the following activities:
  - a. Started a Fashion Designing Course in collaboration with the Apparel Training and Design Centre (ATDC) a Government of India undertaking, Under the Ministry of Textiles. The course is open for our students and their friends and relatives. The course not only guarantees jobs but also gives Rs.4500/- as stipend to the students from scheduled castes.
  - b. WDC organised a special programme on 'Yoga for women' for the female students and staff. In this specific yoga training, demonstrations were conducted by yoga experts, in view of the women's health issues.
  - c. Dept. of Foundation Course & WDC screened a Hindi film 'Matrubhumi'. It sensitized the students about the socio-cultural and economic issues of Indian Women and their discrimination and inequality in society.
  - d. Students were encouraged to participate in inter-collegiate skit competition on 'Antidowry movement' in Sathe College, Mumbai.
6. Co-operative Credit Society collects deposits and provides loans to teaching as well as non-teaching staff of the college for their personal financial requirements.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>12,537 sq.mtrs.</b>	--	--	<b>12,537 sq.mtrs.</b>
Class rooms	<b>33</b>	--	--	<b>33</b>
Laboratories	<b>12</b>	--	-	<b>12</b>
Seminar Halls	<b>01</b>	--	-	<b>01</b>
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	<b>Nil</b>	--	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	<b>Nil</b>	--	-	-
Others	--	--	-	-

#### 4.2 Computerization of administration and library

- **Library is fully computerized with Barcode technology, Library is using 'SKF-Lib Suite' for library management. It is a in-house developed software.**
- **Administration is fully computerized from admission process, collection of fees to finalization of accounts.**
- **Government software for freeship and scholarship is being adopted by this institution.**
- **Authorised Microsoft Windows O.S, SQL Server and Tally programmes are being used.**
- **The complete process of examinations is computerized as per University of Mumbai guidelines.**

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	<b>25537</b>	--	<b>2943</b>	<b>2,52,441/-</b>	<b>28480</b>	--
Reference Books	<b>31332</b>	--	<b>132</b>	<b>69,455/-</b>	<b>31464</b>	--
e-Books	<b>E-books subscribe through N-List Programme. Nearly about 90,000 + E-books available for reference</b>					
Journals	<b>54</b>	--	--	--	<b>54</b>	--
e-Journals	<b>E-journals subscribed through INFLIBNET N- List Programme Nearly about 6,000 + E-journals available for reference</b>					
Digital Database	<b>Nil</b>					
CD & Video	<b>66</b>	--	<b>01</b>	<b>299/-</b>	<b>67</b>	--
Others (specify)	--	--	-	--	--	--

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>254</b>	<b>05</b>	<b>11</b>	<b>04</b>	<b>01</b>	<b>30</b>	<b>14</b>	<b>08</b>
Added	<b>26</b>	-	-	-	-	-	-	-
Total	<b>280</b>	<b>05</b>	<b>12</b>	<b>04</b>	<b>01</b>	<b>30</b>	<b>14</b>	<b>08</b>

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- 1. Training in Excel was provided to non-teaching staff by the college in collaboration with UGC.**

4.6 Amount spent on maintenance in lakhs :	2014-15
i) ICT	4,79,146/-
ii) Campus Infrastructure and facilities Housekeeping	13,79,166/-
iii) Equipments	4,67,322/-
iv) Others Security	7,13,597/-
<b>Total :</b>	<b>30,39,231/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **The prospectus of the College provides information about**  
Admission process  
Subjects offered  
Fee Structure  
Freeships / Scholarships  
Students Welfare Fund  
NCC /NSS, Sports and Cultural activities  
Placement services  
Endowment Prizes
- **The college website [www.acharyamarathecollege.in](http://www.acharyamarathecollege.in) provides information about all facilities available in the college.**
- **At the time of admission 'Help Desk' is provided to parents and students for any enquiry.**
- **The complete admission process is centralised in one place.**
- **Class guardians help the students with the information about various facilities available.**
- **Big Notice boards on the pathway at the entry level provide information regarding various activities being held.**
- **Important notices are also circulated in the class rooms.**
- **An innovative method of canvassing by the students in every classroom and providing help desk is followed by various associations.**
- **Career guidance is provided to students through career counselling.**
- **The emergency phone nos. of WDC Chairperson and Counselling Cell Incharge have been displayed on the notice board.**
- **Mass sms service has been introduced to inform the students regarding admissions, scholarships etc.**
- **All major activities of different departments are updated on the college website.**
- **Admission merit lists are put up on the college website for easy reference of the students.**

5.2 Efforts made by the institution for tracking the progression

- **The Examination Committee analyses the results of each programme and each subject.**
- **The results are then discussed in the HOD meetings and department meetings.**
- **Measures in the form of remedial lectures, extra lectures, guidance lectures of outside faculty are arranged.**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
<b>3010</b>	<b>180</b>	<b>05</b>	<b>--</b>

(b) No. of students outside the state

**Nil**

(c) No. of international students

**Nil**

Men	No	%		Women	No	%
	<b>46</b>				<b>54.4</b>	

Last Year <b>2014-2015</b>							This Year <b>2015-2016</b>						
General	SC	ST	OBC	Others	Physically Challenged	Total	General	SC	ST	OBC	Others	Physically Challenged	Total
<b>1895</b>	<b>761</b>	<b>09</b>	<b>595</b>	<b>233</b>	<b>-</b>	<b>2128</b>	<b>1609</b>	<b>492</b>	<b>12</b>	<b>379</b>	<b>30</b>	<b>-</b>	<b>2522</b>

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- 1. College conducts UGC sponsored programme for entry into services since last six years.**
- 2. Every year an entrance exam is conducted to enroll desiring students.**
- 3. Introductory lectures were arranged giving details of syllabus, exam pattern and study resources.**
- 4. Regular lectures were arranged throughout the year as per the time table prepared for all subjects.**
- 5. The Department of Chemistry conducted orientation programme for NET – SET exam preparations.**
- 6. Dept. of Economics, Commerce and Accountancy had organized a visit to Bombay Stock Exchange, National Stock Exchange and RBI Monetary Museum to create awareness about the courses offered by them.**
- 7. The Dept. of Mathematics conducted a ‘Basic Course in Mathematics’ for competitive exams.**

No. of students beneficiaries

**500**

5.5 No. of students qualified in these examinations - **NIL**

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

1. **Mr. Mangesh Someshwar, Senior Creative Director of Ogilvy & Mather, conducted a seminar on Advertising on 29<sup>th</sup> July, 2015 for BMM. He guided the students on how to create ads and observation required for the same.**
2. **Audio video editing classes were conducted for the BMM students in November 2015. It was conducted in 08 sessions of 2 hours each.**
3. **A workshop was conducted for resume writing which helped the TY students of BAF, BMS, BBI and BFM to make effective resumes.**
4. **The TY students of all courses were taken for a one day visit to Business School where they were given information about cracking CAT exams, personal interviews, future queries for jobs etc.**
5. **Counselling Cell has provided guidance and counselling to 20 students in connection with exam anxiety, career guidance and exam stress management.**
6. **It also organized a poster competition on the occasion of World Suicide Prevention Day on 10<sup>th</sup> September 2015.**
7. **A certificate course in Basic Counselling Skills was conducted by the Counselling Cell during vacation.**
8. **A Marathi drama 'Nakalat Sare Ghadle' was shown to the students participants.**
9. **The Counselling Cell participated in an interactive session on 'Superstition and other Social Issues'. It provided guidance to the students regarding the importance of scientific approach.**
10. **The Cell also organized a Stress Burster activity for the students on 29<sup>th</sup> February, 2016.**
11. **Under Career Guidance our college conducted various guest lectures from different organizations such as learning curve, teaching training programme, Web India, TIMESPRO, Innerwheel Club and M/s Technoserve. It also conducted investments awareness programme and skill development course in collaboration with NUSSD, TISS, HDFC etc.**

No. of students benefitted

100

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>04</b>	<b>250</b>	<b>75</b>	<b>80</b>

### 5.8 Details of gender sensitization programmes

- **Department of Foundation Course and WDC conducted a lecture on women’s issues and the students performed a skit on the ‘Women Empowerment’.**
- **NSS regularly conducts street plays / poster exhibitions and awareness activities for gender sensitization and women empowerment.**
- **The College Women Development Cell conducted the following activities:**
  - a. **Started a Fashion Designing Course in collaboration with the Apparel Training and Design Centre (ATDC) a Government of India undertaking, Under the Ministry of Textiles. The course is open for our students and their friends and relatives. The course not only guarantee jobs but also gives Rs.4500/- as stipend to the students from scheduled castes.**
  - b. **WDC organised a special programme on ‘Yoga for women’ for the female students and staff. In this specific yoga training and demonstrations were conducted by yoga experts, in view of the women’s health issues.**
  - c. **Dept. of Foundation Course & WDC screened a Hindi film ‘Matrubhumi’ was screened to sensitize students about the socio-cultural and economic issues of Indian Women and their discrimination and inequality in society.**
  - d. **Students were encouraged to participate in inter-collegiate skit competition on ‘Antidowry movement’ in Sathe College, Mumbai.**

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution <b>SWF</b>	<b>64</b>	<b>82,000/-</b>
Financial support from government	<b>709</b>	<b>4,47,688/-</b>
Financial support from other sources <b>CAPRI Finance</b>	<b>22</b>	<b>2,30,290/-</b>
Number of students who received International/ National recognitions	<b>Nil</b>	<b>Nil</b>

### 5.11 Student organised / initiatives

Fairs : State/ University level    National level  International level

Exhibition: State/ University level   National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

1. Nets have been put up in many class rooms so that pigeons will not spoil the rooms.
2. New Gymkhana building has been constructed near the play ground.

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Mission**

**To provide value – based higher education opportunities to all, especially to the socially, academically and economically disadvantaged students, so as to make them good citizens and eventually good human beings.**

##### **Vision**

- **To provide opportunities for higher education to all, especially to the lower socio – economic strata of the society who are often first generation learners and may also be academically weak for lack of opportunities.**
- **To develop the Institution as a temple of learning for teachers and students.**
- **To introduce newer self financing courses for students from the broader segment of the society.**
- **To continuously improve the quality, systems and processes in search for excellence.**

#### 6.2 Does the Institution has a management Information System

**Yes.**

**1. Computerisation is an integral part in the development of the institution, hence every section of the college is computerised. All major activities such as administrative procedures including finance, admission, attendance record of students and teachers, evaluation and examination procedures, library, students feedback is computerised and data is available as and when required. Magazine is available on website. This helps in flow of information and decision making.**

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- **As our institution is affiliated to University of Mumbai we are required to follow the curriculum designed by the University.**
- **Some of our faculty members are working for the Board of Studies, faculties of Universities and Academic Council and contribute towards the curriculum design.**
- **Faculty members attend various workshops organised by the University departments and make suggestions as required.**
- **The institution brings about flexibility in the curriculum implementation by organising various activities the details of which are provided at various parts of the report and also on our website.**



### 6.3.2 Teaching and Learning

To enhance the teaching learning process the various departments implement the following methods.

- Organising workshops for students on subject related topics by various associations and departments such as Mathematics, English, Commerce & Psychology.
- Guest lectures by eminent speakers.
- Academic festivals like Physics Fair, Arth Manthan, Tech Age, Phoenix, Pixel etc.
- Project making by Dept. of Botany and Chemistry.
- Poster making by Dept. of Geography and Physics.
- Training programmes on Communication Skills, Group Discussion, Personal Interview & career options in higher education by Commerce Association.
- Foundation Course faculty has written a simple, precise book, published by reputed publisher S. Chand & Co. which enables the students to think and understand through photos, quotations, statistics tables etc. The book is for both the semesters and is preferred by the students.
- Industrial visits
- Visit to Bombay Stock Exchange (BSE).
- Newspaper and magazine club by Dept. of Economics
- Short term courses by Dept. of Economics
- Documentary shows and films by Dept. of Geography, Physics, Psychology and Foundation Course.
- Elocution Competition
- Essay competition
- Poetry reading
- Visit to outside libraries
- Educational / Study tours
- Remedial coaching for academically weaker students.
- Power point presentations have been made by different departments.

Details of these activities are available in our college magazine which is available on our college website [www.acharyamarathecollege.in](http://www.acharyamarathecollege.in)

### 6.3.3 Examination and Evaluation

**With the Credit Based Grading, System the pattern of examination has undergone a sea change, there is a continuous process of examination and evaluation.**

- **Internal examination which included one written test, one assignment or project / practical was scheduled in such a way that there was a gap of one month for each including the external examination. This was with the objective of reducing the stress on the students.**
- **Students were allotted separate seat nos. and hall tickets bearing a unique ID code which helps to track their records for all the semesters and future reference.**
- **Faculty members counsel the students regarding any malpractices during examination.**
- **Students are provided with photocopy of their answer sheet.**
- **Outside evaluators are invited for reevaluation.**
- **All rules and regulations regarding examination are stuck on all the doors of the examination hall for students reference.**

### 6.3.4 Research and Development

**Following are the activities and programmes organised by the Staff Academy.**

- **A lecture on the topic 'National Library and Information Services Infrastructure for Scholarly Content ( N-List)' by our Librarian Mr. Mangesh Ghodke.**
- **Felicitation of Principal Dr. Vidyagauri Lele and Vice Principal Dr. B.N. Gaikwad for publication of their books in Chemistry and Business Communication respectively.**
- **Research Committee has been formed to encourage faculty members to participate in various faculty development programmes / research projects / seminars / workshops etc.**
- **The Research Committee also helps in providing relevant information and format required for applying for research projects.**
- **Faculty members are encouraged to present their research papers and experiences in the Staff Academy programmes organised in the college.**

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1. As the College is expanding this year the library has been shifted to 3<sup>rd</sup> and 4<sup>th</sup> floor of the new building consisting of 4500 sq.ft. on each floor i.e. 9000 sq.ft. in all.**
- 2. Ample reading room space with good ventilation has been provided.**
- 3. Keeping pace with ICT requirements for students, library provides internet and computer facility.**
- 4. Library is under CCTV surveillance for better security.**
- 5. Campus is made wi-fi enabled.**
- 6. All Vice Principals and major departments have been provided with laptops.**
- 7. LCD Projectors have been provided to each Vice Principal to be used by respective faculty members.**
- 8. Geography lab. has been newly introduced.**
- 9. New staff room is now made available for the staff members.**
- 10. 01 pocket conductivity meter and 01 pocket PH meter have been bought in the Chemistry Lab.**

### 6.3.6 Human Resource Management

**Human Resource is the most important factor in the successful working of our institution. Various measures are taken to encourage faculty development and training of non-teaching staff.**

- 1. Faculty members are encouraged to improve their qualification. About 08 members are pursuing Ph.D.**
- 2. Faculty members are encouraged to present papers and attend seminars and conferences.**
- 3. Teachers attend Refresher courses, Short term courses and Orientation programmes.**
- 4. Non-teaching staff are upgrading their skills according to the requirements of the software they are using and attending workshops related to their department needs.**

### 6.3.7 Faculty and Staff recruitment

- **The sanctioned posts in the aided section are filled up according to the rules and norms set by Mumbai University for both teaching and non-teaching staff.**
- **The extra posts of teaching and non-teaching staff are filled up on contract basis.**
- **The security requirement and house-keeping is being outsourced.**

### 6.3.8 Industry Interaction / Collaboration

**Our students are taken to various industries wherein the teachers and students have open interaction with the Directors / Managers which helps in the better understanding of the subject.**

### 6.3.9 Admission of Students

**The admission to all courses are carried out in accordance with the University norms. However, to make it convenient for students and parents the following measures were taken.**

- **Help desks were set up.**
- **The complete process of admission was set-up under one roof in the Seminar Hall.**
- **It was convenient for students to move from one desk to another for verification of the forms, payment of fees, requisition slip for identity cards etc.**

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

**Teaching / Non-Teaching Staff:**

- There is a Group Insurance Scheme for teachers in operation for last 30 years.
- Newly appointed teachers are given partial salary in advance till the approval of the teacher and funds come from the University.
- Faculty members are given registration fees and duty leave for presenting papers and attending Seminars and Conferences.
- When teachers are presenting papers in international conferences, advance is given to teachers till the UGC funds are received.
- There is a Credit Co-operative Society which collects deposits and gives loans for personal, housing, education, medical purposes.

**Students:**

- Students Welfare Fund provides financial assistance to, students who cannot pay their fees or may require help for medical purposes.
- Students are allowed to pay fees in instalments.
- There is a Book Bank Scheme operated by the Library. About 136 students were distributed textbooks of all subjects.
- Students are also covered under a Group Insurance Scheme in case of accidents.
- 709 students applied for Government freeships and scholarships.
- In exceptional cases or emergencies, financial assistance is also provided by teachers to students.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	<b>Yes</b>	<b>1. Dr. Parvathi Venkatesh Principal MCC College, Mulund 2. Dr. B.B. Sharma Principal V.G. Vaze College, Mulund</b>	<b>Yes</b>	<b>Core Committee of IQAC</b>
Administrative	<b>No</b>	--	<b>No</b>	--

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**Ours is an affiliated college and follows the University guidelines.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**Not Applicable**

#### 6.11 Activities and support from the Alumni Association

**Activities of the Association:**

- **Providing guidance and assistance to the regular students of the college in organizing various activities of the college such as NSS and NCC camps, Cultural and Sports activities, for e.g: Eye donation camps, Blood donation camp, Health check up camps etc.**
- **Organizing workshops and seminars on Personality Development, Time Management, Career Guidance & Placement, Guidance for Competitive exams (UPSC, MPSC) etc.**
- **Every year at least one meeting is held in the form of a Get-together. The prominent Alumni occupying high positions in public and private organizations are felicitated in the meeting. Alumni express their feelings and share their views with each other.**
- **Organize an event every year called 'Student of the Year' for current college students.**
- **The Association inaugurated the 'Trophy for the Student of the Year' in the year 2015-2016, which is appreciated by all.**

**Alumni Association is also doing this through social media. N.G.Acharya & D.K.Marathe College Alumni Association can now be found on Facebook, Twitter etc. amcalumni2002@gmail.com**

#### 6.12 Activities and support from the Parent – Teacher Association

**Parents teachers meetings are organised to make the parents aware of the performance of their ward and get valuable feedback about the policies of the college. Parents also spell out their expectations from college and comments if any.**

#### 6.13 Development programmes for support staff

- 1. As and when the new software is introduced the support staff is adequately trained.**

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Ours is an eco conscious institution.**
- **Various trees have been planted and looked after since last many years. A tree audit has been done.**
- **Plants required for Botany students have been planted.**
- **Canteen waste is managed by trained workers of Parisar Vikas Project run by Stree Mukti Sangathana. The manure is used for college garden.**
- **Awareness activities regarding environment are conducted by NSS students in their adopted areas and college. Other departments also conduct various competitions and awareness programmes regarding environment. NCC also has environment theme based cycle rallies.**
- **Use of chemicals is limited by reusing chemicals made for other experiments. 'Save Water & Save Electricity' is imbibed on students by posters at appropriate positions.**
- **Tagging of trees have been done.**
- **As a part of the celebration of Earth Day (27<sup>th</sup> April ), Screening of a documentary film on Waste Management was done. It focused on the processing of garbage as a means of saving environment.**
- **A lecture on the 'Need for green environment in cities' was arranged for creating environmental awareness among the students.**



## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Admission process has been streamlined. All admission related activities are being conducted in a large Seminar Hall with many counters managed by teachers and non-teaching staff. Hence the waiting time for students to take admission in various courses and classes is reduced to less than 10 minutes per student.
- Library has acquired N list membership through which more than 90,000 E Books and more than 6,000 E Journals are available for reference.
- Website is updated regularly.
- Optimum utilization of existing infrastructure is ensured by formulating the time table of Degree college, Junior college, PNG Section and Post Graduate courses from morning 7.30 a.m. to 6.00 p.m. In the evening the premises is used for Distance education learning of University of Mumbai and Y.C.M.O.U (Yashwantrao Chavan Maharashtra Open University)
- On Sundays the premises are used to conduct various competitive examinations of Railways, Staff Selection, NET etc.
- Drawing classes, Yoga classes, Karate classes etc. are also conducted for serving community.
- E-Book Library has been introduced and maintained by Psychology Department.
- The students are given training in the NCFM courses.
- To improve communication the students are asked to prepare power point presentations on various topics and present in the class.
- Book bank facility is provided by the library to the economically weaker students.
- Capri finance provides financial help to the poor students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
<p>1. As per the plan of action submitted by each association and Departments the following activities were conducted.</p>	<p>1. Applied for third cycle of NAAC re-accreditation and the Letter of Intent has been sent in 2015.</p> <p>2. SSR was prepared and has been upgraded on the website (October 2015).</p> <p>3. Internal Audit has been conducted.</p> <p>4. On 4<sup>th</sup> December 2015 an MOU was signed between Tata Institute of Social Sciences, Dept. of Mass Media &amp; Dept. of English to exchange ideas and documentaries with each other.</p> <p>5. Orientation lecture on how to conduct Gender Audit was organised on 9<sup>th</sup> December 2015.</p> <p>6. An external Academic Audit by Dr. Parvati Venkatesh, Principal Mulund College of Commerce and Dr. B.B. Sharma, Principal Vaze College was conducted on 15<sup>th</sup> December 2015.</p> <p>7. "Tarunotsav" annual event of the college was conducted from 16<sup>th</sup> December 2015 to 23<sup>rd</sup> December 2015.</p> <p>Activities conducted were :</p> <ul style="list-style-type: none"> <li>➤ Physics Fair by the Dept. of Physics.</li> <li>➤ 'Chem-fun; was conducted by Dept. of Chemistry.</li> <li>➤ Tech Age was conducted by IT and CS Dept.</li> <li>➤ Dept. of BMM conducted PIXEL</li> <li>➤ BMS, B.Com (A&amp;F), B.Com (B&amp;I), B.Com (FM) conducted 'Phoenix'.</li> <li>➤ Placement Cell conducted Entrepreneurship and Career Fair.</li> <li>➤ The Placement Cell organised workshop on Resume Writing and Mock Interview for all TY classes.</li> <li>➤ Two day sports events was conducted.</li> <li>➤ Dept. of Foundation Course and Women Development Cell conducted a programme on Women Empowerment where students performed a skit on women's issues.</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Women Development Cell and Department of Foundation Course had sent students to participate in Inter-collegiate Skit Competition in Sathe College on 'Anti Dowry'.</li> <li>➤ 'Acharya Vyakhyanmal' two days lecture series was held on the theme 'Science in India past and future' on 9<sup>th</sup> and 10<sup>th</sup> January, 2016.</li> <li>➤ Workshop on Yoga was conducted by WDC &amp; Health Centre which was especially for girls health problem</li> <li>➤ International Yoga Day was also celebrated in our college.</li> </ul>
2. An inter-disciplinary two days International Seminar was planned by the Department of English.	Inter-disciplinary International Conference on "New Trends in Humanities, Gender & Cultural Studies" was held on 9 <sup>th</sup> and 10 <sup>th</sup> October 2015.
3. For the Research Promotion among the faculty Minor and Major Research Projects have been encouraging.	<ul style="list-style-type: none"> <li>➤ Two professors from the Dept. of Mathematics and Foundation course Prof. Manik Tembe and Dr. Sujata Warriar respectively received grant for Minor Research Project from UGC. Faculty members Dr. Vidyagauri Lele, Dr. Sunil Kadam and Dr. Jagannath Khemnar also received grant for Minor Research Project from University of Mumbai.</li> <li>➤ As the Minor Research Project of Dr. Sujata Warriar for UGC has been accepted for funding, the college has already purchase a laptop (Equipment ) and has given to her to continue with research work.</li> <li>➤ A request for purchasing books for the Research work of Dr. Sujata Warriar has been made to the Librarian and the books will be brought at the earliest.</li> </ul>
4. We planned to have some skill development programme for students to enhance vocational skills.	Under the Skill Development programme 'Smart Course' on Fashion Designing was conducted in collaboration with Apparel textile Designing Centre (ATDC). This was a job guaranteed course.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Please see Annexure III**

7.4 Contribution to environmental awareness / protection

**Our college is one of the few colleges in Mumbai which has a large campus and hence many trees have been planted.**

- **The trees have been numbered by the Brihanmumbai Municipal Corporation.**
- **We have Waste management project where canteen waste is managed by trained workers of Parisar Vikas Project run by Stree Mukti Sangathana. The manure is used for college garden.**
- **Awareness activities regarding environment are conducted by different departments through poster, elocution, essay and other competitions, field trips etc.**
- **NSS students create environmental awareness in their adopted areas and college.**
- **NCC students also have environment theme based cycle rallies and competitions**

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths:**

1. Students are sincere and hardworking with an urge to learn.
2. Our College is located in Mumbai where space constraint is high but we do have enough space to expand.
3. Good infrastructure facilities like class rooms, labs, equipments, computers are available.
4. Teachers are dedicated to cater to the extra needs of our students.
5. Well qualified, experienced teachers.
6. Optimum utilization of college premises by other educational bodies and other agencies.
7. Enthusiastic student participation in co-curricular and extra-curricular activities.
8. Our NSS & NCC units are working well & have won various awards.

**Weaknesses:**

1. The students belong to families from low socio-economic strata hence parents are unable to provide a support system at home.
2. Most of the students are from vernacular medium.
3. We have land available but finance and permissions for expansion from various agencies is difficult and time consuming.
4. Research culture among the faculty needs to be enhanced further.
5. Students are required to take up jobs due to economic compulsion, which affects their attendance and results.

**Opportunities:**

1. Creating employable and responsible citizens from students belonging to an area which has the lowest Human Development Index in Maharashtra State.
2. By introducing courses which are industry and service sector oriented, we intend to create more employment opportunities for the students.
3. Availability of space for expansion.

**Threats:**

1. It is difficult to provide personal attention to the students as the students strength decided by University of Mumbai is 120-140 in a class.
2. Attracting students with high percentage from the same locality.

## 8. Plans of institution for next year

1. Shifting the Biology Laboratory to the 3<sup>rd</sup> floor of the new building.
2. To have separate staff room with bigger lockers for the degree and junior college staff members. Provision for separate department-wise library facility will also be made.
3. The administrative office will be shifted to the new building.
4. Gymkhana will be equipped with table tennis table to encourage the sport among the students.
5. We propose to have fire audit.
6. To set-up fire safety measures / fire fighting equipments on the floors of the new building.
7. We propose to have gender and administrative audit.
8. To encourage the use of Information and Communication Technology among teachers, we will be providing 01 Laptop and 01 LCD Projector to each faculty Vice Principals.
9. Recycling of paper waste.
10. Encourage more teachers to undertake research projects and to apply for research grant.
11. The college advises all the Associate Professors to apply for post-graduate teaching in their subjects.
12. Plans to increase the number of seats in Ph.D Chemistry.
13. Plan to have more Ph.D. guides in various departments.
14. We will be starting 01 more division of B.Sc. I.T.
15. To commence new UG course in B.A. Interior Design under PNG Section.
16. College will be introducing new PG courses like M.A. Entertainment & Media, M.Sc. Finance & M.Com Banking & Insurance.
17. We propose to fix up sanitary napkin vending machine in the girls common room, which will be taken by WDC of the college.
18. Efforts will be made to make the Placement Cell of our college more active.

Name **Prof. Amita Lal**

Name **Dr. Vidyagauri Lele**

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_  
\*\*\*  
\_\_\_\_\_

**Annexure-I**  
**Academic Calendar for the year 2015-2016**  
**( Degree College & PNG Unit )**

College Re-opens on: 8<sup>th</sup> June 2015

( First Term ) : 8<sup>th</sup> June to 21<sup>st</sup> October 2015

Winter Break : 22<sup>nd</sup> October to 16<sup>th</sup> November 2015

Christmas Break : 26<sup>th</sup> December, 2015 to 1<sup>st</sup> January 2016

Second Term : 16<sup>th</sup> November to 26<sup>th</sup> December, 2015

AND

2<sup>nd</sup> January 2016 to 30<sup>th</sup> April 2016

Sundays : 47 (Forty Seven Days) ( 1<sup>st</sup> term – 21 + 2<sup>nd</sup> term -26 )

Public Holidays : 50 (Fifty) (1<sup>st</sup> term - 23 + 2<sup>nd</sup> term - 30

(Subject to change)

Total working days : 1<sup>st</sup> term – 110 + 2<sup>nd</sup> term – 124 = 234

**I. Teaching Days ( First Term)**

Month	Dates	Total No. of Days	Sundays	Holidays	Working Days	Actual Teaching Days
June	8 <sup>th</sup> to 30 <sup>th</sup>	30	04	06	20	20
July	1 <sup>st</sup> to 31 <sup>st</sup>	31	04	01	26	26
August	1 <sup>st</sup> to 31 <sup>st</sup>	31	05	03	23	19
September	1 <sup>st</sup> to 30 <sup>th</sup>	30	04	03	23	23
October	1 <sup>st</sup> to 31 <sup>st</sup>	31	04	10	17	04
Total days		153 days	21	23	110	92

### Major Activities in the First Term (Tentative dates):-

Pradnya Gaurav &

Arth Manthan : 2 days August 2015

#### EXAMINATIONS

Class Test – I – August, 2015 ( 2 days )

#### First Term Examinations:-

Examination, Assessment & Result Preparation

7<sup>th</sup> October to 21<sup>st</sup> October, 2015 ( 13 days )

$$\begin{array}{rclclcl} \text{Non-Instructional days} & + & \text{Teaching days} & = & \text{Total Working Days} \\ 17 & + & 92 & = & 109 \end{array}$$

#### II. Teaching days ( Second Term )

Month	Dates	Total No. of Days	Sundays	Holidays	Working Days	Actual Teaching Days
November	1 <sup>st</sup> to 30 <sup>th</sup>	30	05	13	12	12
December	1 <sup>st</sup> to 31 <sup>st</sup>	31	04	07	20	17
January	1 <sup>st</sup> to 31 <sup>st</sup>	31	05	01	25	23
February	1 <sup>st</sup> to 28 <sup>th</sup>	28	04	02	22	22
March	1 <sup>st</sup> to 31 <sup>st</sup>	31	04	03	23	14
April	1 <sup>st</sup> to 30 <sup>th</sup>	30	04	04	22	--
Total days		181 Days	26	30	124	88

#### Major Activities of the Second Term :-

Sports & Annual Function : 21<sup>st</sup> to 25<sup>th</sup> December 2015 (4 days).

#### EXAMINATIONS

Class Test – I – January, 2016 ( 02 days )



**Second Term End Examinations:-**

Examination	:	17 <sup>th</sup> March to 31 <sup>st</sup> March, 2016 ( 13 days )
Result Preparation	:	1 <sup>st</sup> to 6 <sup>th</sup> April 2016
Declaration of Results	:	7 <sup>th</sup> April 2016
Admissions of SY & TY	:	8 <sup>th</sup> to 12 <sup>th</sup> April, 2016
Additional Exams	:	25 <sup>th</sup> April to 3 <sup>rd</sup> May, 2016

Non Instructional days 42 + Teaching days 88 = Total working days 128

## Annexure – II

### Consolidated Teacher-wise score – Feedback October 2015 & March 2016

Sr. No.	Name of the Teacher	Ist Term Average	IInd Term Average
1	Prof. L.Ali	4.7	4.1
2	Dr. B.N.Gaikwad	4.6	4.7
3	Dr.Vidyagauri Lele	4.5	4.3
4	Prof. Ashwini Ranade	4.5	4.2
5	Prof. Swarnlata Sunatkari	4.4	4.5
6	Prof. Manik Tembe	4.3	4.3
7	Prof. Amita Lal	4.3	4.2
8	Prof. Savita Malhotra	4.3	4.5
9	Prof. Sushant Gund	4.0	4.6
10	Prof. Pradnya Nikalje	4.0	4.2
11	Dr.Saira Mulla	4.0	4.0
12	Prof.Kusum Baser	4.0	3.9
13	Prof.Chayya Pawar	3.9	4.4
14	Prof. Rajiv Bhatt	3.9	2.5
15	Prof. Rama Sankhalkar	3.8	4.4
16	Prof. Manjusha Karad	3.7	4.0
17	Dr.Sunil Kadam	3.7	4.1
18	Prof. P.S. Kore	3.7	3.8
19	Prof. R.J.Chavhan	3.6	4.1
20	Prof. Sanjit Gaikwad	3.6	3.5
21	Prof. Shilpa Husale	3.6	4.1
22	Prof. Harsha Sonawane	3.6	3.8
23	Prof. Ramesh Pandey	3.6	
24	Prof. Satyabhama Nadar	3.6	3.5
25	Prof. H.V. Madge	3.5	3.8
26	Prof. Ajit	3.5	3.6
27	Prof. Bhakti Mhaskar	3.4	4.4
28	Prof. Jaisinhajee Chawan	3.4	3.5
29	Prof. Sonali Khandekar	3.4	4.5
30	Prof. Sneha Jagdale	3.4	3.4
31	Prof. Madhuri Gandhi	3.4	3.6
32	Prof. Namarata Desai	3.3	3.2
33	Prof. Zaithun	3.3	3.1
34	Dr. Sujata Warriar	3.2	3.5
35	Prof. Jaganath Khemnar	3.2	3.7

Sr. No.	Name of the Teacher	Ist Term Average	IInd Term Average
36	Prof. Chandrakant Mhatre	3.1	4.2
37	Prof. Sudhakar Morey	3.0	4.1
38	Prof. Prerna Mohite	3.0	3.2
39	Prof. Pravin Bendle	2.9	3.8
40	Prof. Mukund Despande	2.9	3.1
41	Prof. Jyoti Rote	2.8	4.3
42	Prof. Shilpa Jadhav	2.8	4.1
43	Prof. M.Geetha	2.8	3.8
44	Prof. Ameeta Solanki	2.5	3.9
45	Prof. Prassanna Rajan	2.4	3.3
46	Prof. Mrudula Waghmare	2.3	3.5
47	Prof. Madhura Pandit	1.7	4.2
48	Prof. Naresh Ahire	1.5	4.3
49	Prof. Ramesh Pandey	--	4.3
50	Prof. Amita	--	4.2
51	Prof. Madhuri Singh	--	4.2
52	Prof. Margashree Bhat	--	3.9
53	Prof. Mamta Jadhav	--	3.7
54	Prof. Ravi Kochale	--	3.3

## Consolidated Teacher-wise score – Feedback 2015-2016

### PNG Section

Sr. No.	Name of the Teacher	Average
1	Dr. Vidyagauri Lele	4.9
2	Prof. Ramesh Pandey	4.9
3	Prof. Shovna	4.8
4	Prof. Poonam	4.8
5	Prof. Kumudini Ghag	4.7
6	Prof. Ashwini	4.5
7	Prof. Manik	4.5
8	Prof. Sheela	4.5
9	Prof. Sanjit Gaikwad	4.5
10	Prof. Manjusha Karad	4.5
11	Prof. Kusum Baser	4.5
12	Prof. Priti	4.4
13	Prof. Panicker	4.4
14	Prof. Ganesh	4.4
15	Prof. Ali	4.4
16	Prof. Pradnya	4.4
17	Prof. Pravin Bendle	4.4
18	Prof. Dipali	4.3
19	Prof. Santosh	4.3
20	Prof. Chayya Pawar	4.3
21	Prof. Bhosale	4.3
22	Prof. Anita	4.3
23	Prof. Vishal	4.3
24	Prof. Madhuri	4.3
25	Prof. Sheetal	4.3
26	Dr.Saira Mulla	4.2
27	Prof. Suvarna	4.2
28	Prof. Amita	4.2
29	Prof. Vijay	4.2
30	Prof. Archana	4.1
31	Prof. Swapnil	4.1
32	Prof. Manjusha	4.1
33	Prof. Solanki	4.1
34	Prof. Anju	4.1
35	Prof.Nandini	4.1
36	Prof. Divya	4.1
37	Prof. Manoj	4.1

Sr. No.	Name of the Teacher	Average
38	Prof. Yogesh	4.1
39	Prof. Arjun	4.0
40	Prof. Mohit	4.0
41	Prof. Godse	3.9
42	Prof. Prashant	3.9
43	Prof. Swarnalata	3.9
44	Prof. Shweta	3.9
45	Prof. Karishma	3.8
46	Prof. Mahesh	3.8
47	Prof. Jay	3.8
48	Prof. Sachin	3.8
49	Prof. Harish	3.7
50	Prof. Harsha	3.7
51	Prof. S.Pathak	3.6
52	Prof.Uma	3.6
53	Prof.Naikar	3.5
54	Prof.Samdarsh	3.4
55	Prof.Bhavdas	3.3
56	Prof.Akhila	3.3
57	Prof.Rajiv	3.2
58	Prof.Priyanka	3.1
59	Prof.Geeta	3.0
60	Prof.Gupta	3.0
61	Prof.Mamta	3.0
62	Prof.Vinayak	3.0
63	Prof. Pragnesh	2.9

### Annexure III

#### Best practices of Department of Foundation Course.

##### **A: Creating social awareness on current social issues and problems through group discussions.**

- 1. Title:** Creating social awareness on current social issues and problems through group discussions
- 2. Goal:** For the personality development of the students, it is very essential to help the students to know about their own society and also about themselves. The Department helps the students to be bold, confident and become challenging individuals in the society. Therefore, regular group discussions are conducted on important topics and the students are given an opportunity to express themselves openly in the class rooms.
- 3. The Context:** The practice of group discussions helps the students to master the subject. It gives them a confidence about the subject matter.
- 4. The practice:** The topic of discussion is written on the board. As the sitting arrangement in the classrooms are generally 5-6 rows, the students are divided into 5-6 groups. Each commerce division has about 100 students in the class rooms. All the rows are given a name or an alphabet like A, B, C, D, E etc. Later on the students are allowed to form their own subgroups of 5-6 students. They sit together they are given sub topics from the main subject under discussion. Each row has to work within their own groups to write down as many points as possible for their respective subtopics. They are given about 20 minutes to prepare their own points. After 20-25 minutes, the faculty encourages the leaders and other members from each group to come forward and put the points before the students. Thus each subtopic from the main topic is discussed in the class room whereby the teachers add their own points with the points given by the students and show them this is how they can get a number of points by working together in a group. This helps the students to develop interest in various topics from day to day issues of our society.
- 5. Evidence of success:** Students enjoy these kinds of brain storming sessions. The academic performance in the subject of Foundation course reveal that they are involved in the subject, which in turn help them to acquire knowledge and develop their personality.
- 6. Problems encountered and resources required:** As the number of students in each class specially in the Commerce division is large, the time slot of 50 minutes for group discussion is less.

##### **7. Contact details:**

Name of the Principal : **Dr. Vidyagauri Lele**

Name of the Institution: **N.G.Acharya & D.K.Marathe College of Arts, Science & Commerce.**

Address: **N.G.Acharya Marg, Chembur, Mumbai: 400 071.**

City: **Mumbai**

Pin Code: **400 071**

State: **Maharashtra**

Accredited Status: **Reaccredited B Grade with 2.99 points**

Work Phone with STD Code : **022-25218797**

Fax : **022-25214176**

Website: [www.acharyamarathecollege.in](http://www.acharyamarathecollege.in)

E-mail: [acharya\\_marathecollege@yahoo.co.in](mailto:acharya_marathecollege@yahoo.co.in)

Name of the person for contact: **Dr. Sujata Warriar**

Designation: **Associate Professor & H.O.D. Foundation Course**

Tel.No.: **022-25218797**

Mobile No.: **9619535405**

E-mail: [avsujata@gmail.com](mailto:avsujata@gmail.com)

**B. Use of “Role Plays” to sensitise the students.**

- 1. Title:** Role plays for sensitisation.
- 2. Goal:** Self Development is as important as social development. Therefore, the students are made to enact roles in order to be bold, confident and presentable in the society. Thus, the Department helps the students to perform skits on various important topics. They are also made to see films and express themselves on how they would feel if they were in actor’s position.
- 3. The Context:** The theories, the concepts and the topics become much more clear to the students when they are exposed to role plays or class room presentations in front of the other students.
- 4. The practice:** During the class room lectures, the students are encouraged to come forward on the platform and play the role of an interviewer and interviewee or other similar topics from the syllabus . Students are also encouraged to imagine themselves as a leader and are asked to talk like a leader . Students are sensitised to various issues and also learn to imagine themselves in others’ positions. Many topics from the syllabus are made interesting by encouraging them to enact role and watch skits.
- 5. Evidence of success:** Oral feedback and written feedback from the students during the programmes organised reveal that they are very much satisfied with the programmes. Academic results in the subject show the same.
- 6. Problems encountered and resources required:** Most of the students feel shy to come forward and enact roles or speak in front of others.

**C. Sharing of research experiences:**

- 1. Title:** Creating awareness on Current topics by sharing research experiences.
- 2. Goal:** To develop interest in research.
- 3. The Context:** The development of a Nation depends on academic output which in turn depends on critical thinking and this can be attained by encouraging the students to develop interest in research . The young students should be made to realise about the current topics and should be given an opportunity to think and to imagine the situations. Thus, the Department of Foundation Course, involves the students by making them think on various important topics. The faculties

share their own personal research experiences with the students, which helps them to develop a critical thinking.

4. **The Practice:** One of the remarkable Practice of N G Acharya & D K Marathe College is to have a full fledged Department of Foundation Course, wherein we have Senior and experienced faculties from different background. Each one is a specialist in their own field. However, they create interest among the students by showing that each subject is important and has its own specialisation but developing an inter-disciplinarian approach is also equally important. The students are made to develop critical thinking on various crucial issues. One of the faculty member has also helped in the formation of new topic in the curriculum and syllabus of FC I and FC II by suggesting to include her own topic of research, which is valid and very much relevant in the present day society. This was included in the syllabus in the revised syllabus of 2012 -2013.
5. **Evidence of success:** Presently, in the subject of foundation Course, the students are well aware about the new concept called “telemedicine” which even our national level leaders are discussing.
6. **Problems encountered and resources required:** one of the major problems that we experience is that majority of the students are from vernacular medium, which restricts them to grasp the research related topics easily. However, the faculties, use other languages like Hindi and Marathi , which give them an idea about the research.

#### 7. Contact details:

Name of the Principal : **Dr. Vidyagauri Lele**

Name of the Institution: **N.G.Acharya & D.K.Marathe College of Arts, Science & Commerce.**

Address: **N.G.Acharya Marg, Chembur, Mumbai: 400 071.**

City: **Mumbai**

Pin Code: **400 071**

State: **Maharashtra**

Accredited Status: **Reaccredited B Grade with 2.99 points**

Work Phone with STD Code : **022-25218797**

Fax : **022-25214176**

Website: [www.acharyamarathecollege.in](http://www.acharyamarathecollege.in)

E-mail: [acharya\\_marathecollege@yahoo.co.in](mailto:acharya_marathecollege@yahoo.co.in)

Name of the person for contact: **Dr. Sujata Warriar**

Designation: **Associate Professor & H.O.D. Foundation Course**

Tel.No.: **022-25218797**

Mobile No.: **9619535405**

E-mail: [avsujata@gmail.com](mailto:avsujata@gmail.com)



## Best Practices of Department of English

### A. Visit to American Centre Library

1. **Title:** Visit to American Centre Library
2. **Goal:** To acquaint students to American Culture and Literature through the activities conducted by the American Centre. To expose students to American English especially American accent and intonation. To inculcate understanding of global phenomena and international cooperation among the students. To familiarize students with higher education opportunities in the USA.
3. **The Context:** In today's globalized contexts, it becomes imperative that one has the requisite understanding of international affairs. Gaining an insight in foreign cultures is an important aspect of this process. Therefore, Dept. of English organizes visits to American Centre Library situated in Bandra-Kurla Complex, wherein the students participate in various activities of the American Centre. Additionally, students avail the membership of American Centre Library at concessional rates which opens up for them various e-resources through the library.
4. **The Practice:** Fifty students from FYBA, SYBA and TYBA are selected for the visits. Students attend guest lectures as well as film screenings. They also get an opportunity to interact with American Consulate Officials. Students become members of the Library and avail its services on regular basis.
5. **Evidence of Success:** Students get familiar with American accent and intonation, thus they are able to comprehend spoken American English in a better manner. They also show improved understanding of American culture in particular and understand the importance of international cooperation.
6. **Problems Encountered and Resources Required:** Since Bandra-Kurla Complex is not well-connected by public transportation, hence private bus is required to transport students to and fro.
7. **Contact Details:**

Name of the Principal : **Dr. Vidyagauri Lele**

Name of the Institution: **N G Acharya & D K Marathe College of Arts, Science & Commerce**

Address : **N G Acharya Marg, Chembur, Mumbai- 400071**

City : **Mumbai**

Pin Code : **400071**

State : **Maharashtra**

Accredited Status: **Reaccredited B Grade with 2.99 points**

Work Phone with STD Code : **022-25218797**

Fax : **022-25214176**

Website: [www.acharyamarathecollege.in](http://www.acharyamarathecollege.in)

E-mail: [acharya\\_marathecollege@yahoo.co.in](mailto:acharya_marathecollege@yahoo.co.in)

Name of the person for contact: **Dr. B.N. Gaikwad**

Designation: **Assistant Professor and Head Department of English**

Tel.No.: **022-25218797**

Mobile No.: **9820724369**

E-mail: [gaikwadbn@gmail.com](mailto:gaikwadbn@gmail.com)

#### **B. Use of Audio/Visual Aides (ICT) in Classroom Teaching**

1. **Title:** Use of Audio/Visual Aides (ICT) in Classroom Teaching
2. **Goal:** To make classroom teaching more effective. To enhance listening skills of the students. To present ideal models of accent and intonation of English language to the students. To represent unfamiliar socio-cultural phenomenon with the help of images and videos.
3. **The Context:** Students of English literature grapple with two-pronged with the language as well as the socio-cultural context being foreign to most of them. This makes the understanding and appreciation of English language extremely difficult for the students, especially non-English medium educated students who happen to be the majority in the College. This lingual and socio-cultural barrier is overcome with the help of technology in day-to-day classroom teaching.
4. **The Practice:** Power-point presentations are used to explain complex and unfamiliar phenomena. Films and videos are shown to the students in the classroom to enhance their understanding of such phenomena. Audio books are used to give listening practice to the students, which helps them to get familiar with the complex and varied accents and intonation of the language.
5. **Evidence of Success:** Students are able to apply their understanding of such phenomena in the interpretation and appreciation of various texts. They are able to listen to British as well as US versions of spoken English with better comprehension. This ultimately results in students acquiring mastery over spoken English.
6. **Problems Encountered and Resources Required:** Carrying and assembling the ICT paraphernalia in the classroom is cumbersome and time-consuming, as such it becomes possible only when two consecutive lectures are available with the particular class.

## 7. Contact Details:

Name of the Principal : **Dr. Vidyagauri Lele**

Name of the Institution: **N G Acharya & D K Marathe College of Arts, Science & Commerce**

Address : **N G Acharya Marg, Chembur, Mumbai- 400071**

City : **Mumbai**

Pin Code : **400071**

State : **Maharashtra**

Accredited Status: **Reaccredited B Grade with 2.99 points**

Work Phone with STD Code : **022-25218797**

Fax : **022-25214176**

Website: [www.acharyamarathecollege.in](http://www.acharyamarathecollege.in)

E-mail: [acharya\\_marathecollege@yahoo.co.in](mailto:acharya_marathecollege@yahoo.co.in)

Name of the person for contact: **Dr. B.N. Gaikwad**

Designation: **Assistant Professor and Head Department of English**

Tel.No.: **022-25218797**

Mobile No.: **9820724369**

E-mail: [gaikwadbn@gmail.com](mailto:gaikwadbn@gmail.com)